

## WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the four months starting October 2018. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committees in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published in hard copy and on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

**Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm.**

**If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.**

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

*Cllr Sanders – Leader*

*Cllr Samuel – Deputy Leader*

*Cllr Sampson – Lead Member for Commercial Services*

*Cllr Leech – Lead Member for Health and Wellbeing*

*Cllr Oxborough – Lead Member for Economy*

*Cllr Jory – Lead Member for Environment and Assets*

*Cllr Roberts – Lead Member for Customer First*

*Cllr Edmonds - Lead Member for Resources and Performance*

*Cllr Mott – Lead Member for Strategic Planning and Housing*

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Member Services Section by e-mail to [member.services@westdevon.gov.uk](mailto:member.services@westdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown**

**DECISIONS TO BE TAKEN BY THE HUB COMMITTEE**

Service	Title of Report and Summary	Lead Officer and Members	Decision Maker	Anticipated date of meeting	
				Hub Committee	Council
<b>Standing Item</b>	<b>Financial Stability Review Group</b>				
	<b>Briefing paper from Economy Working Group (O&amp;S Cttee recommendation)</b>	Cllr Oxborough	Hub Committee	16 October 2018	4 December 2018
Customer First	<b>Coastal Concordat</b>	RS/Cllr Jory	Hub Committee	16 October 2018	4 December 2018
Customer First	<b>Enabling homes to meet the needs for all</b>	DA&AR/Cllrs Jory&Mott	Hub Committee	16 October 2018	4 December 2018
Customer First	<b>Adoption of Clean Air Strategy</b>	IL/Cllr Sanders	Council	16 October 2018	4 December 2018
Customer First	<b>Adoption of Business Continuity Plan</b>	IL/Cllr Sanders	Council	16 October 2018	4 December 2018
Customer First	<b>Land Disposal at Okehampton</b>	CB/Cllr Jory	Council	20 November 2018	4 December 2018
Support Services	<b>Revenue Budget Monitoring to September 2018 (quarter 2 position)</b>	PH/Cllr Edmonds	Council	20 November 2018	4 December 2018
Support Services	<b>Capital Budget Monitoring to September 2018 (quarter 2 position)</b>	PH/Cllr Edmonds	Council	20 November 2018	4 December 2018
Support Services	<b>Treasury Management Mid Year update 2018/19</b>	PH/Cllr Edmonds	Council	20 November 2018	4 December 2018
Support Services	<b>Write Off Report – Quarter 2 2018/19</b>	LB/Cllr Edmonds	Council	20 November 2018	4 December 2018
Support Services	<b>Draft Revenue Budget Proposals 2019/20</b>	LB/Cllr Sanders	Council	20 November 2018	4 December 2018
Support Services	<b>Draft Capital Programme Proposals 2019/20</b>	LB/Cllr Sanders	Council	20 November 2018	4 December 2018
Customer First	<b>CTR New Scheme</b>	IB/	Council	20 November 2018	4 December 2018
Commercial Services	<b>Public Conveniences</b>	CA/Cllr Sampson	Council	20 November 2018	4 December 2018
Strategy and Commissioning	<b>Adoption of Health and Safety Policy Statement</b>	IL/Cllr Sanders	Council	20 November 2018	4 December 2018



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				Hub Committee	Council
Commercial Services	<b>Waste and Cleansing Procurement</b>	HD/Cllr Sampson	Council	20 November 2018	4 December 2018
Customer First	<b>JLP and Governance</b>	TJ/Cllr Mott	Council	January 2019	February 2019
SLT	<b>Peer Review Report</b>	SH/Cllr Sanders	Council	January 2019	February 2019

**\* Exempt Item (This means information contained in the report is not available to members of the public)**

SH – Sophie Hosking – Executive Director Service Delivery and Commercial Development

LB – Lisa Buckle – Section 151 Officer

HD – Helen Dobby – Group Manager Commercial Services

SM – Steve Mullineaux – Group Manager Support Services and Customer First

CB – Chris Brook – COP Lead Assets

JS – Jane Savage – Lead Specialist Waste Strategy

IL – Ian Luscombe – COP Lead Environmental Health

CBowen – Catherine Bowen – Monitoring Officer

DA – Darren Arulvasagam – Group Manager Business Development

SLT – Senior Leadership Team

IB – Isabel Blake – COP Lead Housing, Revenues and Benefits

RS – Rob Sekula



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